



# Outside Activity Reporting **Integrity Matters**

## Submitting a Disclosure Profile

Focused Other

☐ ≡ ≡↓ By Date

> no-reply-OARQuestions@uc.edu ↷  
You are required to complete a COI Disclosure Profile... 2:00 AM  
To: Emily Ward Link: Disclosure Profile for Emily Ward (DP0000000...

**From:** [no-reply-OARQuestions@uc.edu](mailto:no-reply-OARQuestions@uc.edu) <[no-reply-OARQuestions@uc.edu](mailto:no-reply-OARQuestions@uc.edu)>  
**Sent:** Wednesday, November 13, 2024 2:00 AM  
**To:** Ward, Emily (warde5) <[warde5@ucmail.uc.edu](mailto:warde5@ucmail.uc.edu)>  
**Subject:** You are required to complete a COI Disclosure Profile update



## Outside Activity Reporting Integrity Matters

To:	Emily Ward
Link:	<a href="#">Disclosure Profile for Emily Ward (DP00000004)</a>
Category:	Fulltime Faculty and Staff

You are required to complete a COI Disclosure Profile update due to the regularly scheduled process that your institution has established to ensure the interests that you have disclosed are complete and accurate. Follow the link included in this email to log in and complete a Disclosure Profile update.



Switch User

Page for Kristen Oberholzer

Help

### Recently Viewed

Recent      Pinned

No browsing history data to display.

My Inbox      My Reviews      Dean/VP Review

### My Inbox

Filter by <sup>?</sup> ID   + Add Filter ✕ Clear All

ID	Name	Date Created	Date Modified	State	Coordinator
DP00008333	Disclosure Profile for Kristen Oberholzer	8/29/2024 6:40 PM	9/20/2024 11:12 AM	Action Required	Kristen Oberholzer

1 items      ◀ page 1 of 1 ▶      25 / page



**Action Required**

### Disclosure Profile for Kristen Oberholzer

Complete and Submit Disclosure Profile Update

Instruction Center	
<p><b>Action Required</b>            Review disclosure information in the disclosure profile. When all disclosure information is current and accurate, click on the <b>Complete Disclosure Profile Update</b> button.</p> <p>Review disclosure information in the disclosure profile. When all disclosure information is current and accurate, click on the <b>Complete Disclosure Profile Update</b> button.</p>	<p><b>Reason</b>            The disclosure profile is new and has never been completed</p> <p>A category associated with the discloser requires renewal</p>

Prior Approval/Edit Disclosure

Editing: DP00008333

## Instructions and Policies

**Review the University of Cincinnati Conflict of Interest Policy and Board Rule 3361:30-21-01 Employment: reporting of outside activities and interests.**

Welcome to the Outside Activity Reporting (OAR) disclosure system for the University of Cincinnati (UC). All fulltime employees are required to complete the following in order to be compliant with UC policies and state/federal regulations.

**Outside Activities (Paid or Unpaid) include:** equity ownership, outside employment, consulting, expert witness, speaking, board service, scientific advisory board, outside academic appointment, foreign talent recruitment program, outside research, sponsored travel, IP/patents/copyrights/royalties, public candidate or office holder, editorial services.

- Complete your annual OAR disclosure even if you don't have any outside activity. **You must attest annually that you have no outside activity.**
- Complete your OAR disclosure when you begin employment and as required by institutional policy: 3361:30-21-01 Employment: reporting of outside activities and interests.
- Provide all necessary disclosure information annually. Annual disclosures will be in addition to any disclosures within 30 days of new interests being acquired or discovered. 3361:30-21-01 Employment: reporting of outside activities and interests.
- Provide any additional information requested as your OAR disclosure is reviewed.
- If a Management Plan is required, your agreement to the plan must be documented when you begin employment and as required by institutional policy: 3361:30-21-01 Employment: reporting of outside activities and interests.
- You must respond to all requests for information and/or meetings regarding the ins plan.

✕ Exit

📁 Save

Continue →

Editing: DP00008333

## Entity Disclosure Information

1. \* Do you have any financial interests and/or outside activities (Paid or Unpaid) to report?

Outside Activities (Paid or Unpaid) include: equity ownership, outside employment, consulting, expert witness, speaking, board service, scientific advisory board, outside academic appointment, foreign talent recruitment program, outside research, sponsored travel, IP/patents/copyrights/royalties, public candidate or office holder. ?

Yes  No [Clear](#)

2. Entity disclosures:

Click +Add to request prior approval. This is required for any new entity. Click Update to adjust the time or value of a previously approved request.

Entity	Foreign Entity?	Publicly Traded?	Relation to Discloser	Disclosure Types	Total Value	Total Time Commitment (Days)	Entity Review State	Last Modified
There are no items to display								

3. \* Do you currently or do you plan to engage in research, scholar



Editing: D

**Entity Dis**

1. \* Do you

Outside A  
witness, s  
recruitme  
or office h  
 Yes

2. \* Entity dis  
Click +Ad  
Click Upd

+ Add

Entity

Add Disclosure

**Entity Disclosure Information**

General Information

1. Entity:

Use the wildcard "%" in front of your search to widen search results. For example: %NIH ?

or

If you cannot find the entity in the above list, enter the details here:

[None]

2. \* Relation to discloser: ?

- Self
- Spouse
- Dependent Child

\* Required

OK OK and Add Another Cancel



**Outside A**  
**witness, s**  
**recruitme**  
**or office h**  
 Yes

**2. Entity dis**  
**Click +Ad**  
**Click Upd**

+ Add

Update

**3. \* Do you c**  
 Yes

**2. \* Relation to discloser: ?**

- Self
- Spouse
- Dependent Child

**3. \* Disclosure types:**

Name	Description
<input checked="" type="checkbox"/> Equity	Ownership Interest, Stock, or Stock Options in any company, including interest in a Startup.
<input type="checkbox"/>	Consulting, advisory or other professional services related to institutional expertise.
<input checked="" type="checkbox"/> Consulting or Other Professional Services	Scientific advisory board, provision of scientific expertise to outside entity (e.g., pharmaceutical or device manufacturer). Expert witness services, serving as an expert witness and/or consulting in the area of one's institutional expertise in a legal matter (e.g., a lawsuit or a potential lawsuit).
<input type="checkbox"/>	Affiliates/subawardees need not report scientific advisory.

\* Required





# Entity Disclosure Information

1. \* Do you have any financial interests and/or outside activities (Paid or Unpaid) to report?

Outside Activities (Paid or Unpaid) include: equity ownership, outside employment, consulting, expert witness, speaking, board service, scientific advisory board, outside academic appointment, foreign talent recruitment program, outside research, sponsored travel, IP/patents/copyrights/royalties, public candidate or office holder. ?

Yes  No [Clear](#)

2. Entity disclosures:

Click +Add to request prior approval. This is required for any new entity. Click Update to adjust the time or value of a previously approved request.

+ Add		Entity	Foreign Entity?	Publicly Traded?	Relation to Discloser	Disclosure Types	Total Value
Update		Demonstration Activity for Training Purposes	No	Yes	Self	Consulting or Other Professional Services	\$1,000

3. \* Do you currently or do you plan to engage in research, scholarly and/or creative work at UC?

Yes  No [Clear](#)



Editing: DP00008333

## Foreign Talent Recruitment Programs

- \* I attest that I am not an applicant to or recipient party of a malign foreign talent recruitment program.** ?  
 Yes  No [Clear](#)



Editing: DP00008333

## Complete Disclosure Profile

**The following has occurred:**

- The disclosure profile is new and has never been completed
- A category associated with the discloser requires renewal

**Next Steps:**

1. Click the Complete and Submit Disclosure Profile Update button below after all necessary updates have been made to the Disclosure Profile.

**Complete and Submit Disclosure Profile Update**



## Complete and Submit Disclosure Profile Update

By completing your disclosure profile update, you certify that you have reviewed and understand the Conflict of Interest Training. You agree to update your OAR at least annually, or within 30 days if your outside activities change. You may contact the Conflict of Interest Office ([OARquestions@uc.edu](mailto:OARquestions@uc.edu)) for more information or for assistance. **To save & submit your disclosure profile, click OK.**

---

OK

Cancel



COI > Disclosures > Disclosure Profile for Kristen Oberholzer

**No Action Required**

## Disclosure Profile for Kristen Oberholzer

Disclosure profile last completed:  
11/12/2024

Instruction Center	
<b>Action Required</b>	<b>Reason</b>
No actions need to be taken at this time	Discloser's disclosure profile is up-to-date and requires no action

Prior Approval/Edit Disclosure

Disclosures	Training	History					Total Value	Total Time Commitment (Days)	Enti Rev Stat
Entity	Foreign Entity?	Publicly Traded?	Relation to Discloser	Disclosure Types					
<a href="#">view</a> Demonstration Activity for Training Purposes	No	Yes	Self	Consulting or Other Professional Services	\$1,000.00	20		Prior App	